

## Quick Facts

Dear Exhibitor,

RPMXPO services is pleased to have been chosen as the Official service Contractor for the **Pawn Expo 2023**. We recognize that your participation in this event is a vital part of your firm's marketing program, and we want to do everything possible to make it profitable and rewarding for you.

All questions regarding the convention's policies, space assignments, display limitations and event schedules should be directed to:

National Pawnbrokers Association

Veronica Costanza

Phone: (817) 337-8830 Ext: 1002

E-Mail: veronica@nationalpawnbrokers.org

All questions regarding shipping, storage, material handling, furniture and labor should be directed to:

RPMXPO services

242 Westfork Court, Suite A

Lithia Springs, GA 30122

Phone: (678) 742-7310

Fax: (770) 679-8751

E-Mail: info@rpmxpo.com

Included in this service kit are order forms for various items that you may require. The RPMXPO forms are to be returned to our office and the others to the *specific contractor who is providing the service*. Please review the forms and submit your order forms as early as possible.

## Important Deadlines

Advance Price Discount Deadline for all RPMXPO orders ..... Friday, June 16, 2023  
First day on target shipments to arrive at the warehouse **without** a surcharge ..... Friday, June 23, 2023  
Last day on target shipments to arrive at the warehouse **without** a surcharge.....Friday, July 7, 2023  
Last day off target shipments to arrive at the warehouse **WITH** a surcharge.....Friday, July 14, 2023  
First day freight can arrive at show site ..... 8:00 am on Tuesday, July 18, 2023

**PLEASE NOTE:**

All order forms for utility, A/V, floral, etc. services NOT provided by the General service Contractor, RPMXPO, should be faxed to the number listed on the respective form. Please do not send them to RPMXPO.

**Quick Facts - continued**

<b>Your 10' X 10' Standard Booth Includes:</b>
<ul style="list-style-type: none"> <li>• 1 - 8' high Backwall Drape - Blue/ White</li> <li>• 2 - 3' high Sidewall Drape - Blue                         <ul style="list-style-type: none"> <li>• 7" x 44" Booth ID Sign</li> <li>• 1-6' White Draped Table</li> <li>• 2- Black Side Chairs</li> </ul> </li> </ul>

**Note: Aisle and Booth Carpet will have Tuxedo carpet.**

<b>Exhibit Show Schedule</b>		
<b>Exhibitor Move-in:</b>	Tuesday, July 18, 2023	8:30 am - 6:00 pm
<b>Exhibit Hours:</b>	Wednesday, July 19, 2023 Thursday, July 20, 2023	10:30 am - 6:00 pm 9:00 am - 1:30 pm
<b>Exhibitor Move-out:</b>	Thursday, July 20, 2023	1:30 pm - 6:30 pm

PLEASE NOTE:

**THE EXHIBIT HALL WILL CLOSES AT 1:30 pm ON THURSDAY, July 20, 2023.**

All exhibits must be dismantled and removed by Thursday, July 20th at 6:30 pm.

Your Carrier must sign in for pick-up before 5:30 pm on Thursday, July 20, 2023 or freight may be re-consigned through the official show carrier, ABF Freight.

**Shipping Address**

<b>Shipments to Advance Warehouse:</b>	<b>Direct to Show Site:</b>
To avoid an off target surcharge: Shipments must arrive no later than <b><u>7/7/23</u></b> . Shipments received after <b><u>7/7/23</u></b> are subject to a 25% surcharge, unless shipping via ABF Freight. Shipments will not be accepted if delivered after <b><u>7/14/23</u></b>	Shipments will not be accepted if delivered before <b><u>7/18/23</u></b>
Pawn Expo 2023 RPMXPO 242 Westfork Ct Suite A Lithia Springs, Ga 30122	Pawn Expo 2023 Cobb Galleria - Hall A c/o RPM XPO 2 Galleria Pkwy Atlanta, Ga 30339
Booth # _____	Booth # _____