

Pre-Show Exhibitor Checklist:



Use this checklist to assist you in preparing for Pawn Expo 2022.

- _____ Submit Booth Application and Contract.
- _____ Consider Pawn Expo 2022 sponsorship opportunities (available only to exhibitors).
- _____ Make hotel reservations by clicking here – Pawn Expo rate available until June 1, 2022.
- _____ Book airline tickets and/or arrange transportation to Las Vegas.
- _____ Submit certificate of insurance – Due no later than June 1, 2022.
- _____ Register your attendees by July 1, 2022, at www.pawnexpo.com.
- _____ Download the mobile apps from the Apple or Android store and familiarize yourself with it.
- _____ Review Trade Show Marketing Tips & FAQs to assist in booth preparation.
- _____ Review Exhibitor Services Manual and place orders for material shipments, electrical orders, etc.

Use these spaces to add your own to-do items and make notes:

Notes: _____
